

# TOWN OF LANTANA

## TOWN MANAGER'S REPORT



**January 2024**



"Darkness cannot drive out darkness; only light can do that.  
Hate cannot drive out hate; only love can do that."

Dr. Martin Luther King Jr.

# TOWN OF LANTANA

## TOWN MANAGER'S REPORT



### **TOWN COUNCIL**

Karen Lythgoe, Mayor  
Lynn J. Moorhouse, D.D.S., Vice Mayor  
Mark Zeitler, Vice Mayor Pro Tem  
Christopher Castle, Councilmember  
Kem Mason, Councilmember

### **TOWN MANAGER'S OFFICE**

Brian K. Raducci, Town Manager  
Kathleen Dominguez, CMC, Town Clerk  
Maria Rios, Executive Assistant to the Town Manager

### **TOWN ATTORNEY**

Lohman Law Group, P.A.

### **DEPARTMENT DIRECTORS**

Eddie Crockett, Public Services Director  
Nicole A. Dritz, Development Services Director  
Stephen Kaplan, Finance Director  
Kristine Kreidler, Library Director  
Sean Scheller, Chief of Police  
Geraldine Jaramillo, Palm Beach County Fire Rescue District Chief

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## INTRODUCTION

The purpose of this report is to provide the Town of Lantana (Town) Town Council and Community with a high-level executive summary of the status of the Town's major projects and various current and upcoming operational matters. Additional information may be available upon request.

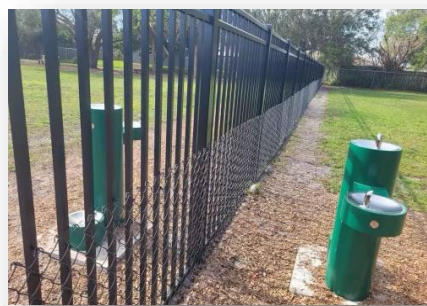
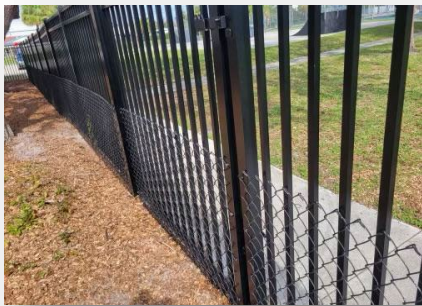
## MISSION STATEMENT

To preserve Lantana's small-town atmosphere through responsible government and quality service.

## NEWS RELEASES

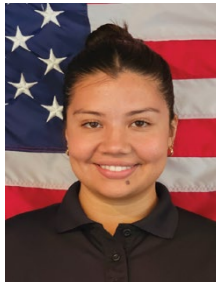
### Maddock Park Dog Park Improvements

In order to provide a more secure environment for the small dogs to play and exercise in, new chain link fences have been installed and secured to the original fences in the Maddock Park Dog Park. We hope that our furry friends are enjoying their new amenities.



### Newly Hired Employees

The Town is pleased to introduce the following newly hired employees. Please join the Town in welcoming them to our Lantana family!



Gizell Fiallos as the new Community Service Aide for the Police Department. She is responsible for investigating traffic accidents; issuing parking violations; collecting and transporting evidence and paperwork to the State Attorney's Office and the Palm Beach County Sheriff's Office.



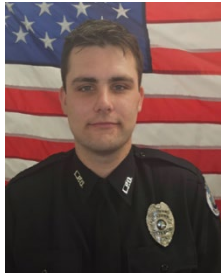
Robert Kitten as the new Police Dispatcher for the Police Department. He is responsible for answering incoming emergency and non-emergency calls; communicating with police officers and police personnel; and assisting other agencies in communicating with each other during emergency calls.



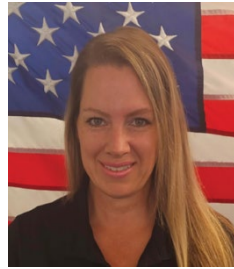
Jean Baez as the new Library Assistant for the Library Department. He is responsible for registering new patrons; collecting and recording payments; planning and presenting library programs and activities; and keeping an inventory of supplies for technical services and the circulation area.



Enrique Marin as a new Police Officer for the Police Department. He is responsible for the protection of all life and property; the prevention of crime; the apprehension of criminals; and the general enforcement of laws and ordinances.



Jace Alexander as a new Police Officer for the Police Department. He is responsible for the protection of all life and property; the prevention of crime; the apprehension of criminals; and the general enforcement of laws and ordinances.



Anne Calderon as the new On-Call Police Dispatcher for the Police Department. She is responsible for answering incoming emergency and non-emergency calls; dispatching the proper police units; and coordinating the movement of police personnel when establishing crime scene perimeters.



Justin Laumann as the new Planning and Zoning Technician for the Development Services Department. He is responsible for assisting customers with a broad range of requests related to planning, zoning and compliance with the Town's Land Development regulations.



Thomas Davis as the new IT-Technician for the Finance Department. He is responsible for assisting the staff with the operation of information systems; resolving problems; and correcting errors related to these systems.

#### Employee Spotlight

This month we proudly shine a bright spotlight on Tammy Lytle, Permit & Business Tax Receipt (BTR) Specialist within the Development Services Department. Tammy has provided the Town with exemplary customer service since 05/2021. She was recently promoted into her new role of Permit & BTR Specialist where she will be primarily responsible for processing building permits and business tax receipts. She looks forward to continue learning and growing with the Town.

Tammy has consistently demonstrated an unwavering commitment to providing exceptional service to our community. Her warm and friendly demeanor has made her a favorite among residents and businesses alike. Whether it's answering inquiries, addressing concerns or facilitating the BTR process, Tammy approaches each interaction with a genuine smile and a willingness to go above and beyond.

When it comes to having chosen to work for our Town instead of somewhere else, Tammy boasts that she was looking for a career in Public Service and was thrilled to come across an opportunity within her very own local community. When asked to share a "fun fact" about herself, she responded "...***that I'm amazing duh lol!!! I am a proud mom to a 10-year-old boy, Brayden, who is my whole life. I recently did an addition and major renovation on my house, so I can relate to and understand the plans and projects that come in***". Tammy also states that her favorite thing about the Town is the small town feeling and the friendships that she has here!



Congratulations Tammy on your recent promotion and thanks for being an amazing member of our Lantana Family!

### Palm Beach County Municipal Recycling Revenue Share Update FY 2022/23

When Palm Beach County (County) residents recycle right, we can create new products from waste and prolong the life of our landfill. Last year, the Solid Waste Authority (SWA) of Palm Beach County achieved the state's highest recycling rate of 80%, as calculated by the Florida Department of Environmental Protection. In the last fiscal year, county residents placed more than 94,500 tons (190M lbs.) of recyclables in their blue and yellow recycle bins, that could have otherwise been trashed.

By the end of the fiscal year, more than 78,000 tons of recyclables were sold to mills and factories that could be used as raw materials for new products. The top recycled items in the County were:

- Mixed paper: > than 30,800 tons
- Cardboard: > than 17,800 tons
- Glass: > than 15,400 tons
- Plastics: > than 6,700 tons
- Aluminum: > than 1,000 tons
- Cartons (aseptic): > than 42 tons



Since 2010, the SWA has shared the revenues received from the sale of these recyclable commodities with its municipal partners. After recyclables are transported to an SWA facility, they are sorted, baled and sold. The revenue (net of processing costs and subject to market conditions) is shared back with the cities, (\$10.2M since the Program's inception in 2010). Below, you will find some information regarding the Town's participation in the Program:

|   |              |
|---|--------------|
| ▪ FY 2022/23 Tons Recycled:                                 | 641.52       |
| ▪ Total Tons Recycled since 2010:                           | 9,886.64     |
| ▪ Total Municipal Revenue Share received from 2010 to 2023: | \$159,239.38 |

For additional information on the County's dual-stream recycling program and what can be placed in the blue and yellow recycling bins please click on the following link at [swa.org/Is-It-Recyclable](http://swa.org/Is-It-Recyclable). You can also find drop-off locations around the County for many items at [swa.org/Where-to-Recycle](http://swa.org/Where-to-Recycle).

### Drive-In Movie Night Event

We would like to thank all residents who participated and made the Drive-In Movie Night a successful Event on 01/05/2024. The event estimated 43 cars in attendance and residents enjoyed wonderful cool weather, snacks, Italian ice and hot dogs from food vendors.



The Town invites all residents to attend the Free Drive-In Movie Night Events. The next Event will take place on 02/02/2024 at 7:00 p.m. We will have snacks and refreshments while enjoying The Super Mario Bros movie at Lantana Sports Park. For more information, contact Nadine Shawah, Parks and Recreation Superintendent at [nshawah@lantana.org](mailto:nshawah@lantana.org) or (561) 540-5754.

### Awards and Recognitions

At the 01/08/2024 Town Council meeting, Mayor Lythgoe and Nadine Shawah, Parks and Recreation Superintendent were excited to present the awards for the first annual Holiday Cheer Light Display Contest to the following Award Winners under Special Presentations:

The Results for the top three (3) best contestants in each category are as follows:



#### Griswold Award:

1<sup>st</sup> place: 615 S Lake Dr  
(pictured above)  
2<sup>nd</sup> place: 514 W Branch St  
3<sup>rd</sup> place: 1021 Garnett St



#### Classic Holiday Award:

1<sup>st</sup> place: 706 W Pine St  
(pictured above)  
2<sup>nd</sup> place: 1222 Palama Way  
3<sup>rd</sup> place: 727 S 11<sup>th</sup> St



#### Jingle Bell Rock Award:

1<sup>st</sup> place: 738 S 12<sup>th</sup> St  
(pictured above)  
2<sup>nd</sup> place: N/A  
3<sup>rd</sup> place: N/A

The Town wants to thank all of the residents who participated in this year's contest and looks forward to hopefully expanding the residents' participation next year. We cannot wait to see what creative holiday displays our residents will have in store to share with our community!

### Palm Beach County Day 2024

On 01/09 – 1/10/2024, Mayor Karen Lythgoe, Vice Mayor Pro Tem Mark Zeitler and Town Manager Brian Raducci had the opportunity to represent our Town and travel to our State Capitol for Palm Beach County Day in Tallahassee. It provided an incredible opportunity to observe our Legislative Process in person, meet with members of our Lobbying Firm and network with other municipalities and organizations who attended the event.

The Town met with Senator Bobby Powell Jr.'s Legislative Aide and Representative Mike Caruso and discussed the opportunity of gaining their support to fund the Town's FY 2024/25 \$2.5M worth of State Appropriation Requests (see [State Appropriations Project Request – FY 2024/25](#) under **GRANTS**). The Town provided a first-hand account of the Town's challenging capital and infrastructure needs.



### State of the Town Annual Report (Annual Report)

The Annual Report is available on the Town's website at [The Town of Lantana, Florida - Annual State of the Town Report](#). The purpose of this Annual report is for the Mayor to provide the Town, Town Council and Community with a high-level executive summary of the Town's prior year accomplishments as well as the current state and condition of various operational and capital projects. In addition, it provides a preview of the goals and expectations of the coming year.

### Planning Commission Appointment

The Town accepted applications from interested residents to fill a volunteer position as a regular member of the Planning Commission through 01/19/2024. The appointment for the Planning Commission member is expected to be considered at the 02/12/2024 Town Council meeting. Please contact Kathleen Dominguez, Town Clerk, at (561) 540-5016 or [kdominguez@lantana.org](mailto:kdominguez@lantana.org) for further information.

### Florida Power & Light Company (FPL) News – “Light up Lantana”

The Town has been and continues to work closely with FPL and their contractors to illuminate some streetlights that had been out for some time. Staff did a ride along with FPL's contractor on 12/19/2023 to point out the exact locations of these lights and as a result FPL and their contractor indicated that they would continue working on diagnosing the problem to repair all the streetlights in those areas.

Around 19 new Concrete Poles were installed around S Arnold Ave from W Pine St to Garnett St. In order to make this installation possible, some light fixtures were removed. FPL and their contractors are working on the Feeder Hardening Project in the area and as a result, the Lantana Feeder #2839 is 45% complete and its completion is estimated by April. This Feeder includes the following areas: Skylark Ln, Julia Heights Dr, Cardinal Ln, Garnett St, S Arnold Ave, S 4<sup>th</sup> St and Lantana Rd from N. 8<sup>th</sup> St to Dixie Hwy. The Lantana Feeder #2836 is 30% complete and its completion is estimated by June, which includes the following areas: North on S 14<sup>th</sup> St and West of I-95 on Lantana Rd.

**We Need Your Help** to “Light up Lantana” by identifying any streetlights that are not working in your neighborhood or anywhere around Town by reporting them on the FPL website at <https://www.fpl.com/my-account/streetlight.html#landingView> or by contacting Glenn Ellis, Public Works Superintendent at [gellis@lantana.org](mailto:gellis@lantana.org) or (561) 540-5764. When reporting this information on FPL's website you will be prompted to answer the following questions:

- Address or pole number?
- Nearest intersection?
- Number of lights out in immediate proximity?
- Is it accessible to a bucket truck? (usually yes, as they are working from the street)
- Any pets that need to be secured? (usually no, as they are working from the street)
- Access code to get to address? (usually no)
- Has it been reported to FPL in the recent past? (unknown)
- Out at night?
- On during day?

### 2-1-1 Palm Beach and Treasure Coast

The 2-1-1 Helpline Community offers many services to all Palm Beach County residents. They give hotline assistance in different languages (i.e., English, Spanish and Creole), providing suicide prevention, crisis intervention information, assessment and referral to community services for people of all ages. For more information or if you need assistance, please follow the link below and find the 2-1-1 Palm Beach County website at <https://www.lantana.org/links>.

### Manatee Season

November 15<sup>th</sup> marked the beginning of manatee season which runs annually through the following March 1<sup>st</sup>. As air and water temperatures begin to drop, manatees will move south towards warm-water refuges. If you see a sick, injured or dead manatee, please call the Florida Fish and Wildlife Conservation Commission's (FWC) Wildlife Alert Number at (888) 404-FWCC (3922), \*FWC or # FWC on a cell phone or via email at [tip@myfwc.com](mailto:tip@myfwc.com).

### Town Calendar

The 2024 Town Calendar was printed and mailed out to our residents the week of 01/01/2024. The Town's departments take a lot of pride in preparing this calendar each year as it includes fantastic photos and showcases information about our many services, amenities and special events. All of the Town's important dates are identified (i.e., Town Council Meetings, Special Magistrate Hearings, Planning Commission Meetings, Holidays, Special Events and many more).



### In-Street Pedestrian Sign on E Ocean Ave

The Palm Beach County Traffic Engineering Division recently installed a new in-street pedestrian sign in front of 450 E Ocean Ave. This sign was installed at the request of the residents at the Carlisle Palm Beach and was coordinated by Town staff in an effort to enhance pedestrian safety and to prevent injury to the residents crossing at that location.

### CodeRED

To enroll, visit <https://www.lantana.org/> and click on CodeRED alerts OR text "Lantanaalerts" (as one word) to 99411.

#### Things to Know About CodeRED

- CodeRED delivers notifications by phone, email, text and mobile alerts.
- CodeRED is compatible with TDD/TTY devices for those who are deaf or hard of hearing.
- Individuals and businesses may add as many phone numbers, emails and texts numbers as they choose.

For more information about CodeRED Lantana Alerts, contact the Town Clerk Kathleen Dominguez at [kdominguez@lantana.org](mailto:kdominguez@lantana.org) or (561) 540-5016.

### Water Treatment Plant and Water Distribution System Improvements Update

All of the new high service pumps are now online and are operating as designed. They will continue to be closely monitored to ensure that their smooth operation continues.

Periodically, it has been brought to the attention of Town staff that some areas of the Town occasionally experience water discoloration or "yellow tinted water" coming from their tap. Please be advised that the Town's drinking water is monitored and tested on a daily basis and continues to confirm that it is safe to drink and that it is well within all mandatory Florida Department of Health water treatment parameters. The Town internally tests the water on a daily basis for chlorine, hardness, color, iron, PH, alkalinity, chlorides, total dissolved solids, temperature and conductivity. In addition, the water is tested externally three (3) times per month for various conditions (i.e., total coliform/E.coli; total coliform/fecal; enterococci; coliphage and HPC) and semi-annually for lead and copper.

In order to provide an immediate response to this concern, the Town continues to perform an aggressive hydrant flushing program that helps to properly distribute the treated water within the system. In addition, we have recently installed three (3) automatic flushing devices in various locations throughout the Town. Due to the complex and intricate design of our Water Treatment Plant (WTP),

Town staff continues to work closely with our engineers to design cost-effective long-lasting improvements which are expected to significantly improve this issue. At the 06/12/2023 Town Council Meeting, a contract was awarded to RF Environmental Services, Inc. in the amount of \$2.4M for Filter Media Replacement and WTP improvements. The contractor has ordered the long lead time items and the first resin replacement is tentatively scheduled to begin in January 2024.

If you should have any concerns regarding the color and/or quality of your drinking water, please call the Town's WTP at (561) 540-5760 between the hours of 7:00 a.m. and 4:00 p.m. so that we may address your specific concerns.

Moreover, Town staff continues to work closely with our engineers on other water-related improvement projects to ensure that the Town continues to provide quality potable water in a safe, consistent, and cost-effective manner. These include:

- Completing the design work for the Broadway and WTP Discharge Water Main Pipe Replacement Project (contract awarded at the 01/08/2024 Town Council Meeting).
- Water Main Replacement Project under the Florida East Coast Railway tracks at Pine St (scheduled to restart in 02/2024).
- Replacement of the temporary WTP Softening System with a more permanent solution once it can be designed/acquired (contract to be considered at the 01/22/2024 Town Council Meeting).

All of these projects are ongoing simultaneously, in various stages of progression and are of the highest priority to Town Officials and staff. In addition, the staff meets monthly with our engineers and independent consultant to ensure that we remain on task. In many cases, there are multiple regulatory agencies that we need to coordinate with and design issues which need to be addressed in order to ensure the delivery of safe and reliable projects to the Town's residents and business owners.

Due to the enormity and complexity of these projects, in many cases, they are phased in over multiple years in order to effectively plan, design, bid, award, fund and construct the projects at hand. Funding has been provided for many of these projects including Federal and State appropriations (through Congresswoman Lois Frankel's Office and with the assistance of our Lobbyist – Ballard Partners, respectively). We are also pursuing other grant opportunities to assist with our funding needs for these and our other infrastructure related projects with the assistance of our professional grant writer (see **GRANTS**). The Town will continue to provide updates as to the status and progress of these projects. Thank you in advance for your patience and cooperation as it is greatly appreciated!

#### Hurricane Nicole Update

On 11/09 and 11/10/2022, the Town experienced impacts from Hurricane Nicole (i.e., storm surge and the unusually high tide which caused normally dry areas near the coast to flood). Although the impacts to our community were fairly light, the Town continues to work on the following items in response to damage/delays caused by the storm:

- Seawall Update  
During the storm, a portion of the seawall at the top of Dorothy Rissler Lane was damaged. At the 02/13/2023 Town Council meeting, a Consulting Services Agreement (CSA) with our engineer was approved to provide designs, drawings and specifications to repair the seawall. The project was sent out for competitive bid in August 2023, opened on 09/19/2023 and was awarded at the 10/23/2023 Town Council meeting. A pre-construction meeting was held on 12/12/2023 and construction began in mid-January 2024.

- Dune Restoration Project Delayed until November 2024

On 10/24/2022, the Town Council approved the 1<sup>st</sup> Amendment to the Interlocal Agreement (ILA) for the Dune Restoration Project – Reach 9 (Project) with the Town of South Palm Beach and Temporary Easement Access Agreement with the Town of South Palm Beach and the Town of Palm Beach which extended the term of the project through 02/28/2023.

On 11/21/2022, the Town was informed that the Project would be delayed until late 2023 or early 2024 due to the fact that the sand stockpile that was planned to be used was washed away by Hurricane Nicole.

On 07/18/2023, the Town was informed by Palm Beach’s Coastal Program Manager that their Town Council had decided to delay beginning the Project until at least November 2024 so that other capital improvement projects could be prioritized. As a result, the Town will continue to work closely with our municipal partners to enter into updated agreements so that this Project may resume when feasible.

## TOWN CLERK

### 2024 Election Information

The Town’s next general election day is Tuesday, 03/19/2024, to elect candidates for the Office of Mayor, Group 5 (three-year term). The qualification period for the 03/19/2024 election began at noon on Monday, 11/13/2023 and ended on Friday, 11/17/2023 at 4:30 p.m.

The following candidates have qualified to run for the Office of Mayor – Group 5:

- Karen Lythgoe (incumbent)
- Jorge “George” Velazquez

Please visit <https://www.lantana.org/town-elections> for more information.

### **New Election Laws now Require**

#### **Voters to Renew their Vote-by-Mail Ballot Requests After Every General Election Cycle.**

Under current Florida Law, ALL Vote-by-Mail requests submitted before the 11/08/2022 General Election, expired on 12/31/2022. Therefore, voters who wish to receive a Vote-by-Mail ballot for the 2023 through 2024 elections must complete a new Vote-by-Mail ballot request.

Updated Vote-by-Mail ballot requests will be valid until 12/31/2024. After the next General Election, voters will need to make the request again, and it will need to be renewed after every General Election cycle for future elections. Vote-by-Mail ballot requests can be made online at [Palm Beach Supervisor of Elections > Home \(vote-palmbeach.gov\)](https://www.vote-palmbeach.gov) or by calling (561) 656-6200.

### Schedule of Future Events/Important Dates

- 01/24/2024 – Planning Commission Meeting, Town Hall Council Chambers, 6:30 p.m.  
**(CANCELLED)**
- 02/02/2024 – Drive-In Movie Night, Lantana Sports Park, 7:00 p.m.
- 02/10/2024 – Lantana Food Distribution Event, Lantana Sports Park, 9:00 a.m. to noon.
- 02/12/2024 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 02/13/2024 – Town Council Workshop, Town Hall Council Chambers, 5:30 p.m. to discuss the conceptual plan for the former Kmart site.
- 02/15/2024 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 02/19/2024 – Town Offices Closed in Observance of Presidents’ Day.
- 02/26/2024 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 02/28/2024 – Planning Commission Meeting, Town Hall Council Chambers, 6:30 p.m.

## PUBLIC SERVICES DEPARTMENT

### Seasonal Banners around the Town

As part of the Town's beautification efforts and in order to enhance our appearance and to welcome in the Spring, the Town will be installing soon newly designed Spring banners in and around Greynolds Circle. The Town plans to change out the banners seasonally. Hope you enjoy the new look!



### Sea Pines Neighborhood Drainage Information

The Public Services' Utilities Division is equipped with pumps that can be immediately mobilized to mitigate potential street flooding and threats to property. Stormwater infrastructure maintenance is routinely performed and a Stormwater Pump Station contract was awarded to Ferreira Construction Southern Division Co., in 09/2022. This Pump Station will be utilized to control the water level there and reduce the likelihood of street flooding in the area. The long lead time equipment was delivered on 07/2023 and mobilization began on 08/08/2023. The upgrading of the downstream outfall pipes near Cabot Dr has been completed. A pre-construction meeting with SFWMD was held on site and the installation of the pump station has begun. The pump station is currently projected to be completed by March 2024.

### Hypoluxo Island Drainage Information

- On 01/20/2022, staff and the Town Engineer met with Hypoluxo residents to listen to their drainage concerns on both the north and south sides of the Island. As a result of that meeting the Town Council approved CSA 2022-04 with the engineer to prepare a study in areas on Hypoluxo Island that are prone to flooding during periods of intense rainfall and/or high tides.
- On 10/19/2022, Town staff met with the engineer preparing the drainage study to review preliminary recommended drainage system improvements.
  - An on-site meeting occurred on 11/02/2022 to review the potential locations of the recommended drainage system improvements.
  - A Workshop was held on 12/12/2022 at 5:30 p.m. to discuss the engineer's preliminary findings and they finalized their report on 02/15/2023. On 04/24/2023, the Town Council approved CSA No. 2023-03 with our engineer for the design, permitting and bidding for the drainage improvement project for N Atlantic Dr and Beach Curve Rd. This process is expected to be wrapped up in April 2024.

### Railway Information

On 01/24/2023, a meeting was held between the Town and representatives from the FEC and Brightline to discuss and review plans for a potential Corridor Improvement Project. The purpose of the meeting was to walk the corridor and survey the area for potential improvements that will limit trespassing and vagrancy incidents along the corridor while maintaining or improving the visual aesthetics throughout the Town.

On 02/27/2023, a Workshop was held at 5:30 p.m. so that representatives from the FEC could discuss with the Town Council the potential closing of the W Pine St crossing in exchange for substantial infrastructure type improvements along the entire railroad corridor (i.e., fencing, sidewalks, landscaping, intersection/roadway improvements, etc.). Such projects would likely be funded from a combination of a federal grant and local sources. Representatives from Brightline and the FRA assisted in the presentation. In addition, representatives from the Florida Department of Transportation (FDOT) and the Palm Beach Transportation Planning Agency (TPA) were present to lend their support to the potential project. At the meeting, there was consensus among the Town Council for staff to continue exploring this opportunity and to hold an informational Workshop for our community.

On 04/06/2023, the Town and our railroad partners hosted a public Railroad Corridor Municipal Workshop to discuss the FEC's potential closing of the W Pine St Railroad Crossing in exchange for substantial infrastructure type improvements along the Town's entire railroad corridor. The meeting was well attended and many issues and concerns were discussed. Immediately following the Workshop, a Working Lunch was held between Town staff and our railroad partners.

#### Temporary Crossing Closure

The W Pine Street railroad crossing will be temporarily closed (dates tbd) to allow for the construction of the Water Main Replacement Project at that location. Detour signs and barricades will be placed on both sides of the construction site. During the temporary closure, staff will study the impact on traffic at the remaining crossings which include: W Lantana Rd, W Ocean Ave, W Central Blvd and Hypoluxo Rd. The Town will announce any updates relating to this closure on our social media platforms. We apologize for any inconvenience that this required temporary closure may cause.

#### New Residential Solid Waste and Recyclable Materials Collection and Disposal Services Contract

If you have any questions or concerns about your home or business's waste and recycling collection, please contact Coastal directly at [lantana@coastalwasteinc.com](mailto:lantana@coastalwasteinc.com) or call (561) 819-8887.

#### ParkMobile Parking System

On 11/06/2023, the Town implemented a new Parking System at municipally-owned parking lots. For any questions on the new system works, please check the Town website at <https://www.lantana.org/Parking>.

#### Library Parking Lot Lights

As part of the Library Renovation Project, two (2) new decorative parking lot lights have been installed. According to the Project Lead from FPL on 12/21/2023, all material has been received and the locates have been called in. They are just waiting on the availability of the boring crew which has been given the green light to proceed as soon as they are available.

#### Dixie Hwy and Lakeview Ave Intersection

Residents requested that the lighting be upgraded to support safety concerns at this intersection. Staff submitted the request to FPL and the additional light was installed on 10/2023. Additionally; efforts to remove the wooden poles are underway.

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## Exhibit A – Public Services Department's Ongoing Prior Year Capital Projects

| Project   | Funding Year   | Start Date  | Estimated Completion | Comments   |
|---|--|-------------|----------------------|--|
| WTP High Service Pumps Replacement  | FY 2020/21 (rolled over to FY 2021/22)                                       | 08/2021     | 02/2024              | Project is substantially complete and undergoing evaluation. Awaiting final inspection.  |
| Lift Station Rehabilitation (6,16 & 18)   | FY 2020/21 (rolled over to FY 2021/22)                                       | TBD         | TBD                  | Contract awarded & underway. Submittals approved awaiting equipment delivery. Project on hold pending coordination with FPL for transformer and pole installation. |
| Sea Pines Stormwater Pump Station   | FY 2020/21 (rolled over to FY 2021/22)                                       | 07/2023     | 03/2024              | Long lead time equipment delivered 07/2023. Project is underway. Downstream improvements completed. Wet well work and piping underway in the basin.                |
| Water main Replacement Under FEC @ Pine St  | FY 2020/21 (rolled over to FY 2021/22)                                       | 06/2023     | TBD                  | Project is expected to resume in February 2024.  |
| Beach Pavilion Repairs  | FY 2020/21 (FY 2021/22 not funded)   | TBD         | TBD                  | Bldg. use/purpose being evaluated as part of the Master Plan.  |
| Filter Media Replacement & WTP Improvements   | FY 2020/21 (rolled over to FY 2021/22), additional funds added in FY 2022/23 | 02/2024     | 12/2024              | Approved by Town Council 06/12/2023. 02/2024 estimated start following completion of High Service Pump Project.  |
| SE Atlantic Dr, Beach Curve Rd, Barefoot Lane, Lagoon Lane, N Atlantic Drainage Improvements                                    | Included in FY 2021/22 year-end budget amendment                             | TBD         | TBD                  | Design underway.   |
| Beach Rails (Phase II)  | FY 2021/22   | TBD         | TBD                  | Project was deferred until FY 2022/23. CSA being evaluated. Master Plan impact to be considered.   |
| Pipe Lining/Manhole Rehabilitation Sanitary Sewer   | FY 2021/22   | TBD         | 09/2024              | Underway.  |
| Phase I AC Pipe Replacement (Phase I)   | FY 2021/22   | TBD         | TBD                  | Town Council approved award of engineering CSA to B & W and construction contract to FG Construction at the 01/08/2024 Town Council Meeting.                       |
| Additional Funds to Replace 2008 International 430C (Grapple Truck)   | FY 2022/23   | 10/2022     | TBD                  | Vehicle ordered. Estimated delivery TBD.   |
| Replace Bus Shelters  | FY 2022/23   | 10/2022     | 09/2024              | Bus Shelters delivered.  |
| Repair Seawall @ Bicentennial & Sportsman's Parks   | FY 2022/23   | August 2022 | TBD                  | Grant agreement approved at 01/22/2024 Town Council Meeting.   |
| Recoat Seawall Sheet (Lantana Beach)  | FY 2022/23   | TBD         | TBD                  | None at this time.   |
| Additional Funding for ADA Ramp Replacement (Lantana Beach)   | FY 2022/23   | TBD         | TBD                  | Insurance claim has been settled, Ramp Design TBD.   |
| Replace Wooden Decking, Rafters & Rails (Lantana Beach)   | FY 2022/23   | 10/2022     | TBD                  | CSA for Design being evaluated. Impact of Master Plan being considered.  |
| Design: Asbestos Cement (AC) Water Mains (Phase II)   | FY 2022/23   | TBD         | TBD                  | Awaiting CSA.  |
| CSA to Prepare Town's Comprehensive Water, Wastewater, Roadway, Seawall, Parks & Recreation Facilities & Stormwater Master Plan | FY 2022/23   | 01/2023     | 06/2024              | Approved 11/14/2022. PO awarded to B & W. Kickoff meeting held 02/09/2023. Project underway.   |
| Install Emergency water main connection with City of Lake Worth Beach through an Interlocal Agreement (ILA)                     | FY 2022/23   | TBD         | TBD                  | Approved by Town Council 08/14/2023. ILA approved by Lake Worth Beach City Council and dated 09/14/2023. Lake Worth Beach contractor evaluating the project.       |

Exhibit B – Public Services Department’s Capital Projects included in FY 2023/24 Adopted/Amended Budget

| Project  | Funding Year | Start Date | Estimated Completion | Comments   |
|--|--------------|------------|----------------------|--|
| Townwide improvements (e.g., trash receptacles, landscaping, etc.)                           | FY 2023/24   | 10/2023    | 09/2024              | Ongoing  |
| Installation of lighting along Greynolds Circle for holiday events                           | FY 2023/24   | 10/2023    | 11/2023              | Complete.  |
| Installation of electrical outlets for holiday decorations along West Central/Finlandia      | FY 2023/24   | 10/2023    | 11/2023              | Complete.  |
| Holiday decorations for Greynolds Circle   | FY 2023/24   | TBD        | TBD                  | TBD  |
| Community/park improvements (e.g., benches, trash receptacles, landscaping, etc.)            | FY 2023/24   | 10/2023    | 09/2024              | TBD  |
| Upgrade playground equipment at Maddock Park   | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replace fence around northern tennis court   | FY 2023/24   | TBD        | TBD                  | TBD  |
| Resurface basketball court at Sports Park  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replacement of 2004 Ford Ranger  | FY 2023/24   | 10/2023    | TBD                  | Purchase was approved by Town Council on 10/23/2023. Vehicle has been ordered. |
| Repair smaller beach pavilion  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replace roof at Recreation Center  | FY 2023/24   | TBD        | TBD                  | On hold for further evaluation.  |
| Replace Marine Safety building roof and sidewalk; paint building                             | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replace roof and flooring in Development Services building                                   | FY 2023/24   | TBD        | TBD                  | TBD  |
| Repair and replace tiles and upgrade fountain system to the Police Memorial                  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Reseal walls at the Police Department building   | FY 2023/24   | TBD        | TBD                  | TBD  |
| Recoat the sea wall at the Lantana Municipal Beach   | FY 2023/24   | TBD        | TBD                  | TBD  |
| Air conditioner replacements   | FY 2023/24   | 10/2023    | 09/2024              | TBD  |
| Additional funding to replace the ADA Ramp at Lantana Beach                                  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Additional funding to replace wooden decking, rafters and railing along the beach boardwalk. | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replace Town Hall windows with hurricane-rated impact windows                                | FY 2023/24   | TBD        | TBD                  | Sub-application pending with FDEM.   |
| Council Chambers Renovations   | FY 2023/24   | TBD        | TBD                  | TBD  |
| Construct classrooms and Emergency Operations Center at Police Department                    | FY 2023/24   | TBD        | TBD                  | TBD  |
| Architectural services to design office space at the Operations Center                       | FY 2023/24   | TBD        | TBD                  | TBD  |
| Computer replacement and related equipment: Utilities Manager                                | FY 2023/24   | TBD        | TBD                  | TBD  |
| Automatic flushing system for water distribution system                                      | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replacement of asbestos concrete piping  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replacement of a utility truck including a lift gate   | FY 2023/24   | TBD        | TBD                  | Approved by Town Council at the 12/11/2023 Town Council Meeting.               |
| Replace water meters w/Automated Meter Reading System (AMR)                                  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Storage building at Master Lift Station  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Design to convert lift stations 3, 4, 8, & 9 from a dry pit to submersible pump system       | FY 2023/24   | TBD        | TBD                  | TBD  |
| Begin GIS location and mapping for stormwater and sewer infrastructure                       | FY 2023/24   | TBD        | TBD                  | TBD  |
| Replacement of a 2011 Ford F350 crane utility truck  | FY 2023/24   | TBD        | TBD                  | Approved at 12/11/2023 Town Council Meeting. Vehicle order being processed.    |
| Replace roof at Water Treatment Plant (WTP)  | FY 2023/24   | TBD        | TBD                  | TBD  |
| Brine Tank Replacement   | FY 2023/24   | TBD        | TBD                  | Approved by Town Council at the 01/22/2023 Town Council Meeting.               |

## DEVELOPMENT SERVICES DEPARTMENT

### Water Tower Commons Project Update

Town staff continues to work closely with the Developers of the Water Tower Commons site. Currently, staff is processing appropriate permits and inspections for the approved eastern commercial side of the project as well as a Fifth Third Bank. As part of the approval of the Water Tower Commons Project, the Developer was required by Palm Beach County (County) to install a mast arm traffic light at the project's entrance. Since Lantana Rd is County-owned and maintained, Town Staff has recently been engaged in discussions with the County as well as the Developer regarding the mast arm. Ongoing traffic analyses will be conducted to determine when the mast arm is warranted.

### Treasure Coast Regional Planning Council (TCRPC), Master Plan Update

The Master Plan was successfully adopted by the Town Council at the 07/24/2023 Town Council Meeting. Since that time, the following actions have been taken:

- The adopted Townwide Master Plan has been posted on the Town's website at: <https://www.lantana.org/news/post/15421/>.
- Staff has formed the Master Plan Committee, a volunteer group of residents from various neighborhoods to provide input on the Master Plan and ongoing projects.
- Digital copies of the Master Plan have been distributed to potential developers and stakeholders.
- Staff has presented to the Town Council on highlights of the Master Plan in relation to the proposed redevelopment of the Kmart Plaza. Another workshop to discuss the conceptual plan of the site is scheduled for 02/13/2024 in our Town Hall Council Chambers at 5:30 p.m.
- Staff has worked with the vacant Ocean Ave property owners on a redevelopment plan for the parcels, in keeping with the Master Plan proposal for the properties.
- \$100k worth of funding has been included in the FY 2023/24 budget for related projects.

### Traffic Calming

Staff is currently working with our contracted Traffic Engineer on residents who have expressed traffic concerns for their neighborhoods. Recently, Melody Ln was closed temporarily to observe impacts for a future permanent closure. A new speed limit signage was recently installed in the Hypoluxo Island neighborhood in an effort to slow traffic speeds. Traffic data was recently gathered in the Southwinds neighborhood and a community meeting was held on 11/20/2023. A community meeting was recently held for the S Lake Dr traffic calming application where it was determined that temporary speed cushions should be installed. Feel free to reach out to the Development Services Department at [Planning@lantana.org](mailto:Planning@lantana.org) for details related to these projects.

### Livestock

Please note that it is unlawful to keep, raise, harbor and/or maintain, within the Town's limits, any chickens, geese, turkeys, horses, mules, sheep, cattle, hogs, pigs (with the exception of a miniature pig, or micro pig or teacup pig), goats or other livestock or fowl. Please reference Chapter 4 of the Town Code of Ordinances for more details.

### Elevation Requirements for New Construction and Substantial Improvement Projects in Special Flood Hazard Areas

In designated flood zones, building codes require new construction and substantially improved building projects to be built at a minimum height of the designated Base Flood Elevation (BFE) plus one (1) foot. "Substantial improvement" means any reconstruction, rehabilitation, addition or other improvement to a structure, where the total cost equals or exceeds 50% of the market value of the structure before the start of construction of the improvement. Please contact our Planning and Zoning Division for more information regarding these requirements at [planning@lantana.org](mailto:planning@lantana.org).

### Assistance with New Businesses and those making Home Improvements

Please help us help you! It's never too early to reach out to the Development Services Department if you are thinking of opening a new business in Town, moving your business to a new location or doing a home improvement project. The earlier you know if permits are needed, if your use is permitted at a location and/or if there are certain code requirements that need to be met, the more seamless we can make the process. Having the information ahead of time will help facilitate a successful outcome and will assist in preventing frustration and unnecessary delays. The Development Services Department is here to guide you through every step of the Town's processes and requirements.

### Permit Extensions

Building Permits can expire if there is no activity on the project. Work shall be considered to be in active progress when the permit has received an approved inspection within 6 months. If your permit is set to expire, you can request an extension in writing with justifiable cause prior to the expiration. The Town's Building Official has authorization to grant, in writing, one (1) or more extensions of time, for periods not more than three (3) months each. Please contact the Building Division for more information regarding these requirements at [buildingpermit@lantana.org](mailto:buildingpermit@lantana.org).

### Reporting Code Violations

If you are reporting a potential Code Violation, you must include your name, address and contact number for an investigation to occur. Per a Florida State Statute passed in the Summer of 2021, Code Enforcement can no longer act upon anonymous complaints. However, this does not apply if the code inspector has reason to believe the violation presents an imminent threat to public health, safety, or welfare or imminent destruction of habitat or sensitive resources. For more information on the legislation, please see the following link <https://flsenate.gov/Session/Bill/2021/60/?Tab=BillText>.

### Development Services Ongoing Projects

- Multiple Variance, Site Plans and Special Exception requests. Feel free to reach out to the Development Services Department at [Planning@lantana.org](mailto:Planning@lantana.org) for details.
- Ongoing discussions with the property owners of the vacant properties along Ocean Ave of Downtown for demolition and redevelopment.
- Ongoing discussions with the property owners of the vacant Kmart along Dixie Hwy for redevelopment of a Planned Development. Another workshop to discuss the conceptual plan of the site is scheduled for 02/13/2024 in our Town Hall Council Chambers at 5:30 p.m.
- Coordination with CentralSquare Technologies to implement online permitting.
- Formation and Coordination of the Resident Master Plan Committee.
- Coordination with the Greater Lantana Chamber of Commerce.
- Participation in the Intergovernmental Plan Amendment Committee.
- Monthly Special Magistrate Hearings.
- Monthly (as needed) Planning Commission Meetings.

## **FINANCE DEPARTMENT**

### Parking and Boat Trailer Decals

Parking and boat trailer decals are on sale now at Town Hall and are good through 09/30/2024. Additional information may be found at <https://www.lantana.org/parkingpermit>.

### FY 2023/24 Annual Budget

The budget process began in April 2023. The FY 2023/24 annual budget documents were distributed to departments who submitted their requests back to the Finance Department at the end of April. Meetings transpired mid-May where Management reviewed departmental requests. Public budget workshops occurred on 06/12/2023 and 07/10/2023 where the draft budget was discussed. The proposed millage rate and FY 2023/24 proposed budget were discussed and tentatively adopted at

the 09/11/2023 public hearing and subsequently adopted at the second and final public hearing on 09/20/2023.

#### Hiring Opportunities

The Town of Lantana is accepting applications for career opportunities. Interested applicants can apply online for positions by visiting our career page at <https://www.lantana.org/jobs>.

#### GFOA Award

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the Town for its Annual Comprehensive Financial Report for the fiscal year ended 09/30/2022. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive “spirit of full disclosure” to clearly communicate its financial story and motivate potential users and user groups to read the report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. This is the 25<sup>th</sup> consecutive year that the Town has received this prestigious award.

#### Exhibit C – Finance Department’s Monthly Report (December 2023)

| Item   | December     |
|--|--------------|
| Number of Accounts Payable Checks Issued                   | 195          |
| Amount of Accounts Payable Checks                          | \$ 1,725,064 |
| Utility Bills Prepared                                     | 3,550        |
| Utility Accounts on Auto-Pay                               | 936          |
| Utility Accounts Opened                                    | 28           |
| Town Water Consumption (in thousands of gallons)           | 5,231        |
| Water Consumed (net of Town usage in thousands of gallons) | 59,533       |
| Water/Wastewater Utility Revenue Billed                    | \$ 985,713   |
| New Employees  | 2            |
| Separated Employees  | 1            |
| Number of Interviews                                       | 8            |
| Number of Insurance Claims Managed                         | 15           |
| SysAid Tickets completed (Information Technology)          | 35           |
| Security Logs Reviewed                                     | 4,123        |
| Backups Performed (i.e., computer, server, etc.)           | 390          |
| Network Add/Change/Deletions                               | 65           |

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## Exhibit D – Budget-In-Brief (November 30, 2023)



### BUDGET-IN-BRIEF as of November 30, 2023

(16.67% of year elapsed)

| General Fund Revenues                  |               |              |       | Other Town Funds         |               |              |        |
|--|---------------|--------------|-------|--------------------------|---------------|--------------|--------|
| Revenues                               | Budget        | Year-to-Date | %     | Police Education Fund    | Budget        | Year-to-Date | %      |
| Taxes                                  | 10,196,348    | 2,392,222    | 23.5% | Revenues                 | 3,664         | 612          | 16.7%  |
| Licenses & Permits                     | 812,964       | 187,876      | 23.1% | Use of Reserves          | -             | -            | N/A    |
| Assessments                            | 997,514       | 225,663      | 22.6% | Total Revenues           | \$ 3,664      | \$ 612       | 16.7%  |
| Intergovernmental Revenue              | 1,922,631     | 311,205      | 16.2% | Total Expenses           | \$ 3,664      | \$ -         | 0.0%   |
| Charges for Services                   | 940,222       | 227,143      | 24.2% |                          |               |              |        |
| Fines & Forfeitures                    | 211,200       | 208,219      | 98.6% |                          |               |              |        |
| Misc. Revenue                          | 1,216,279     | 341,488      | 28.1% |                          |               |              |        |
| Interfund Transfers                    | -             | -            | N/A   |                          |               |              |        |
| Use of Reserves                        | 125,000       | 20,838       | 16.7% |                          |               |              |        |
| Total Revenues                         | \$ 16,422,158 | \$ 3,914,664 | 23.8% |                          |               |              |        |
| General Fund Expenditures              |               |              |       | Police Forfeiture Fund*  |               |              |        |
| Expenditures                           | Budget        | Year-to-Date | %     | Budget                   | Year-to-Date  | %            |        |
| Town Council                           | 144,455       | 32,867       | 22.8% | Total Revenues           | \$ -          | \$ 742       | N/A    |
| Town Manager                           | 528,631       | 61,308       | 11.6% | Total Expenses           | \$ -          | \$ 742       | N/A    |
| Finance                                | 670,082       | 105,582      | 15.8% |                          |               |              |        |
| Non-Departmental                       | 57,078        | 9,258        | 16.2% |                          |               |              |        |
| Police                                 | 7,871,159     | 1,563,887    | 19.9% |                          |               |              |        |
| Development Services                   | 1,552,873     | 216,120      | 13.9% |                          |               |              |        |
| Operations                             | 3,918,505     | 667,393      | 17.0% |                          |               |              |        |
| Library                                | 377,665       | 56,662       | 15.0% |                          |               |              |        |
| Capital Outlay                         | 1,301,710     | 191,702      | 14.7% |                          |               |              |        |
| Debt Service                           | -             | -            | N/A   |                          |               |              |        |
| Interfund Transfers                    | -             | -            | N/A   |                          |               |              |        |
| Contingency                            | -             | -            | N/A   |                          |               |              |        |
| Total Expenditures                     | \$ 16,422,158 | \$ 2,904,779 | 17.7% |                          |               |              |        |
| Other Town Funds                       |               |              |       | Grants Fund (incl. ARPA) |               |              |        |
| Water & Sewer Utility Fund             | Budget        | Year-to-Date | %     | Budget                   | Year-to-Date  | %            |        |
| Revenues                               | 9,757,896     | 600,806      | 6.2%  | Revenues                 | 62,900        | 45,940       | 73.0%  |
| Use of Reserves                        | -             | -            | N/A   | Use of Reserves          | -             | -            | N/A    |
| Total Revenues                         | \$ 9,757,896  | \$ 600,806   | 6.2%  | Total Revenues           | \$ 62,900     | \$ 45,940    | 73.0%  |
| Total Expenses                         | \$ 9,757,896  | \$ 926,722   | 9.5%  | Total Expenses           | \$ 62,900     | \$ 161,650   | 257.0% |
| Infrastructure Surtax Fund             |               |              |       | Insurance Fund           |               |              |        |
| Budget                                 | Year-to-Date  | %            |       | Budget                   | Year-to-Date  | %            |        |
| Total Revenues                         | 1,045,436     | 198,805      | 19.0% | Revenues                 | 917,023       | 458,525      | 50.0%  |
| Use of Reserves                        | 127,564       | 21,265       | 16.7% | Use of Reserves          | -             | -            | N/A    |
| Total Revenues                         | \$ 1,173,000  | \$ 220,070   | 18.8% | Total Revenues           | \$ 917,023    | \$ 458,525   | 50.0%  |
| Total Expenses                         | \$ 1,173,000  | \$ -         | 0.0%  | Total Expenses           | \$ 917,023    | \$ 233,708   | 25.5%  |
| YTD-Total Town-wide Budget             |               |              |       | Expenditures             |               |              |        |
| Budget                                 | Year-to-Date  | %            |       | Budget                   | Year-to-Date  | %            |        |
| Total Town-wide Budget                 | \$ 28,336,641 | \$ 4,226,859 | 14.9% | Total Town-wide Budget   | \$ 28,336,641 | \$ 4,226,859 | 14.9%  |
| (not including Police Forfeiture Fund) |               |              |       |                          |               |              |        |

## LIBRARY DEPARTMENT

### Programing for Kids

Family Storytime continues on Mondays at 10:30 a.m. with Ms. Tracy. We are taking a temporary break from our Thursday Storytimes and will update you as soon as they begin again!



### Programming for Adults

- **Adult Book Club!** Join our Adult Book Club! The Club meeting was on 01/11/2024 at 3:00 p.m. Sign-up and receive the book at the Library's front desk. For more information, email Jane Smith at [jsmith@lantana.org](mailto:jsmith@lantana.org).
- **Author Talks | G.L. Pedersen and J.M. Naughton present Crystal Ball Chronicles & Lantana History: The Early Days.** Local history meets fantastic mystery in these talks presented by Ginger L. Pedersen and Janet M. Naughton.
- **Tuesday, 01/23/2024 @ 6:00 p.m. | Crystal Ball Chronicles** - Presenting the Crystal Ball Chronicles: their newly published true crime thriller sure to please any crime novel and mystery reader.
- **Thursday, 02/15/2024 @ 6:00 p.m. | Lantana History: The Early Days** - Pedersen, a South Florida native and Naughton, a Lantana resident go over some of the early history of our very own Town of Lantana.

### Programming for All Ages

- **Special Sid's Tea - Mindfulness Tea Ceremony**
- **Thursday, 02/08/2024 @ 6:00 p.m.** In honor of the Lunar New Year, embark on a delightful exploration of beautiful curated teas lead by Jai Li, the owner of Tea Tell Truth. Engage all of your senses as Jai guides you through how not just to prepare and drink tea, but how to mindfully enjoy it. Snacks also provided.
- **Saturday, 02/17/2024 @ 2:00 – 7:30 p.m. | Surfing Culture in Lantana** Celebrate the grand opening of the Surfing Florida Museum at the Lantana Public Library and learn about surfing throughout Palm Beach County and in Lantana with films, activities for children, refreshments, and plenty of opportunities to mingle with local surfers and surf enthusiasts.

For a full list of programs for adults, kids, and teens, please visit our website at [lantanalibrary.org/calendar-of-events/](http://lantanalibrary.org/calendar-of-events/)

## POLICE DEPARTMENT

### Traffic Enforcement

The Police Department continues to routinely conduct a Selective Traffic Enforcement Program (STEP) in various areas throughout Town to address traffic violators and areas of concern. In addition, the Motorcycle Unit has been reinstated and conducts traffic enforcement throughout the Town.

### Police Department's Ongoing Projects and Current Trends

- Staff continues to work with the Florida Department of Law Enforcement (FDLE) with the migration of Uniform Crime Reporting under the new Florida Incident Based Reporting System (FIBRS).
- Staff is working with County liaisons to assist homeless subjects to obtain available services.
- Less lethal ammunition equipment has been received and training will be conducted soon.
- On 12/23/2023, Officers, Explorers and elected officials participated in a Holiday Toy Drive whereby toy donations were dropped off throughout the Town.
- On 01/05/2024, a promotional ceremony was held for Commander Navas and Sergeant Dipolito which family, friends, elected officials and town staff attended.

### Exhibit E – Police Department's Capital Projects included in FY 2023/24 Adopted/Amended Budget

| Project  | Funding Year              | Start Date    | Estimated Completion | Comments  |
|--|---------------------------|---------------|----------------------|---|
| Six (6) less lethal tactical launchers and rounds  | FY 2022/23<br>ARPA Funded | April 2023    | February 2024        | Equipment recently received and officers will receive training. |
| One (1) SUV-type vehicle for Police Administration   | FY 2023/24                | October 2023  | March 2024           | Awaiting delivery of vehicle.                                   |
| Computer laptop for proposed Assistant Police Chief position   | FY 2023/24                | October 2023  | March 2024           | Computers have not been ordered yet.                            |
| Three (3) SUV-type vehicles and related equipment for Uniform Division   | FY 2023/24                | October 2023  | March 2024           | Awaiting delivery of vehicles.                                  |
| Computer replacement and related equipment: three (3) laptops for Uniform Division   | FY 2023/24                | October 2023  | March 2024           | Computers have not been ordered yet.                            |
| Computer replacement and related equipment: one (1) high performing workstation and two (2) laptops for a Detective and Investigator | FY 2023/24                | October 2023  | March 2024           | Computers have not been ordered yet.                            |
| Computer replacement and related equipment: Communications Supervisor  | FY 2023/24                | October 2023  | March 2024           | Computers have not been ordered yet.                            |
| AB4 Multi Bay Dock Bundle  | FY 2023/24<br>ARPA Funded | November 2023 | TBD                  | In Purchase Order Process.                                      |
| Three (3) Axon Body Worn Cameras   | FY 2023/24<br>ARPA Funded | November 2023 | TBD                  | In Purchase Order Process.                                      |
| 36 3 <sup>rd</sup> -Party Video Support Licenses   | FY 2023/24<br>ARPA Funded | November 2023 | TBD                  | In Purchase Order Process.                                      |
| One (1) Pickup Style Vehicle for Detective Bureau  | FY 2023/24 ARPA Funded    | January 2024  | April 2024           | Approved by Town Council on 01/12/2024.                         |

## FIRE RESCUE DEPARTMENT

### Exhibit F – Fire Rescue Department's Municipal Call Type Report Chart



## Palm Beach County Fire Rescue

**Lantana**

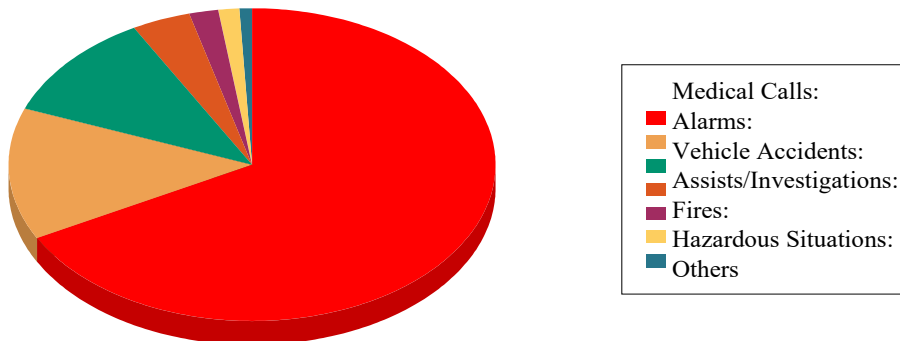
**12/01/2023 to 12/31/2023**

| Average Response Times | Disp Hand      | Turnout        | Travel         | Resp Time      |
|------------------------|----------------|----------------|----------------|----------------|
| Emergency Calls:       | <u>0:00:43</u> | <u>0:00:47</u> | <u>0:03:54</u> | <u>0:05:24</u> |

| Type - Situation Dispatched | # of Incidents    | %                     |
|-----------------------------|-------------------|-----------------------|
| Medical Calls:              | 183               | 67.28%                |
| Alarms:                     | 37                | 13.60%                |
| Vehicle Accidents:          | 30                | 11.03%                |
| Assists/Investigations:     | 11                | 4.04%                 |
| Fires:                      | 5                 | 1.84%                 |
| Hazardous Situations:       | 4                 | 1.47%                 |
| Others                      | 2                 | 0.74%                 |
| <b>Total</b>                | <b><u>272</u></b> | <b><u>100.00%</u></b> |

### Calls by Situation Dispatched

Lantana



### Palm Beach County Fire Rescue Car Seat Check Locations

For Information on Palm Beach County Fire Rescue Car Seat Check Locations, please click on the link to the Town's website here: <https://www.lantana.org/links>

Note: Fire Rescue Services (Fire Station #37) are provided through a 10-year interlocal agreement with Palm Beach County that expires on 12/31/2027

## GRANTS/APPROPRIATIONS/AMERICAN RESCUE PLAN ACT INFORMATION

### Grants/Appropriations Update

The Town aggressively pursues operating and capital grant opportunities in areas that improve and enhance the delivery of our services. In order to maximize our potential for obtaining this vital funding, our in-house Contract and Grants Administrator position within our Public Services Department, works closely with many business partners that include:

- Ryan Ruskay from RMPK Funding (RMPK). RMPK is an external grant writing firm that assists the Town in obtaining funding for a wide range of capital improvement projects that enables us to better meet the unique and diverse needs of our community. To date, RMPK has been instrumental in the Town securing nearly \$2.1M in such funding.
- In March 2023, Mat Forrest from our Lobbying firm – Ballard Partners, set up in-person meetings with Senator Bobby Powell Jr. and Representative Mike Caruso during Palm Beach Day in our State Capitol so that the Town could gain their support in funding the Town's FY 2023/24 state appropriation request. As a result of Mr. Forrest's efforts, the Town was awarded \$1.2M to fund the Town's Water Main Replacement Project. Additionally, as referenced under [Palm Beach County Day 2024](#) on page 4, we recently sought Mr. Forrest's assistance to secure \$2.5M in state appropriations to support our Water Main and Water Treatment Plant related infrastructure projects.
- In addition, we work very closely with our Congressional partners – Congresswoman Lois Frankel and her staff. Last year, Congresswoman Frankel supported and assisted the Town in securing our federal appropriation request of \$1.2M to help support our Water Main Replacement Project. In the coming year's federal budget, Congresswoman is sponsoring nearly \$1M in federal appropriations to support the Water Main and Water Treatment Plant related infrastructure projects.

### American Rescue Plan Act (ARPA) Funding Update

The Town received a total of \$6.3M in ARPA funds to be used for various eligible operating and capital projects that benefit the Town. The ARPA annual reports were submitted to the U.S. Department of the Treasury on 04/08/2022 and 04/20/2023, respectively. To date, more than \$4.2M of ARPA funds have been committed for various related projects, leaving approximately \$2.1M for other projects. Staff continues to evaluate and recommend projects to be funded from this source for Council consideration which must be obligated by 12/31/2024, and expended by 12/31/2026.

For a complete listing of the Town's Active Grants/Appropriations Schedule, please see [Exhibit G](#) on the following page.

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## Exhibit G – Active Grants/Appropriations Schedule

|   |  | Date       | Date Agreement   |              |              |               |   |
|---|--|------------|------------------|--------------|--------------|---------------|---|
| Name of Grantor/Name of Grant/Scope of Work   |  | Awarded    | Approved by Town | Grant Amount | Town Match   | Total Grant   | Status  |
| <a href="#">American Library Association's (ALA) Libraries Transforming Communities Grant</a>   |  |            |                  |              |              |               |   |
| Accessible for Small and Rural Communities  |  | 04/19/2023 | 04/19/2023       | \$ 20,000    | \$ -         | \$ 20,000     | Grant Rec'd 11/02/2023.   |
| <a href="#">Community Development Block Grants (CDBG)</a>   |  |            |                  |              |              |               |   |
| FY 2023/24 Community Sensory Garden with ADA Accessibility  |  | 07/12/2023 | 09/11/2023       | \$ 52,623    | \$ -         | \$ 52,623     | In Planning Phase.  |
| <a href="#">Southeast Florida Library Information Network (SEFLIN)</a>  |  |            |                  |              |              |               |   |
| SEFLIN Library Cooperative Grant Program 2023-2024  |  |            |                  |              |              |               |   |
| Strategic Planning and Succession Planning Grant  |  | 11/27/2023 | 12/06/2023       | \$ -         | \$ -         | \$ -          | Grant Rec'd 11/27/2023  |
| <a href="#">Congressional Community Project Funding (CPF) Opportunities through Congresswoman Lois Frankel's Office</a>   |  |            |                  |              |              |               |   |
| FY 2022/23 Grant Submission - Water Main Replacement Project  |  | 12/24/2022 | TBD              | \$ 1,200,000 | \$ 300,000   | \$ 1,500,000  | Federal funds have been awarded but not appropriated.                               |
| FY 2023/24 Grant Submission - Water Main Replacement Project and Water Treatment Plant (WTP) Improvements   |  | TBD        | TBD              | \$ 1,000,000 | \$ 250,000   | \$ 1,250,000  | \$1M has been included in the Federal Interior Bill for this purpose.               |
| <a href="#">Florida Department of Agriculture and Consumer Services Grant</a>   |  |            |                  |              |              |               |   |
| Urban and Community Forestry Grant to focus on invasive species and reforestations at the Nature Preserve   |  | TBD        | TBD              | \$ 75,000    | \$ -         | \$ 75,000     | Application submitted to State.   |
| <a href="#">Florida Department of Environmental Protection - Resilient Florida Grant Program</a>  |  |            |                  |              |              |               |   |
| To conduct an Asset Inventory and Ocean Ave Vulnerability Assessment  |  | 02/22/2023 | 10/09/2023       | \$ 167,000   | \$ -         | \$ 167,000    | Survey underway.  |
| Beach Curve Flood Protection  |  | 07/13/2023 | 11/13/2023       | \$ 710,600   | \$ 710,600   | \$ 1,421,200  | CSA Requested from B&W.   |
| Seawall Hardening   |  | 07/13/2023 | TBD              | \$ 900,000   | \$ 900,000   | \$ 1,800,000  | Approved by Town Council on 01/22/2024.   |
| <a href="#">Florida Department of Transportation</a>  |  |            |                  |              |              |               |   |
| Beautification Grant for Dixie Hwy Medians  |  | 01/05/2024 | TBD              | \$ 72,444    | \$ -         | \$ 72,444     | Notification of award received 01/10/2024. KH CSA under review. Awaiting Agreement. |
| <a href="#">Florida Recreational Development Assistance Program (FRDAP)</a>   |  |            |                  |              |              |               |   |
| FY 2023/24 Bicentennial Park Improvements   |  | 06/15/2023 | 01/08/2024       | \$ 200,000   | \$ 200,000   | \$ 400,000    | Approved by Town Council on 01/08/2024.   |
| Potentially seawall hardening   |  |            |                  |              |              |               |   |
| FY 2023/24 Maddock Park Improvements  |  | 06/15/2023 | 01/08/2024       | \$ 112,500   | \$ 37,500    | \$ 150,000    | Approved by Town Council on 01/08/2024. KH CSA under review.                        |
| Gazebo at Maddock Park Dog Park.  |  |            |                  |              |              |               |   |
| FY 2024/25 Beach Park Improvements  |  | TBD        | TBD              | \$ 112,500   | \$ 37,500    | \$ 150,000    | Application Submitted.  |
| Asphalt walking path w/ signage, shade structures for playground and exercise station   |  |            |                  |              |              |               |   |
| <a href="#">State Appropriation Requests</a>  |  |            |                  |              |              |               |   |
| <a href="#">working in conjunction with our Lobbyist Mat Forrest from Ballard Partners and State Representative, Mike Caruso and State Senator Bobby Powell Jr.</a> |  |            |                  |              |              |               |   |
| FY 2023/24 Grant Submission - Water Main Replacement Project  |  | 06/15/2023 | 09/11/2023       | \$ 1,200,000 | \$ -         | \$ 1,200,000  | Project bids being evaluated.   |
| FY 2024/25 Grant Submissions  |  |            |                  |              |              |               |   |
| Water Main Replacement Project  |  | TBD        | TBD              | \$ 1,200,000 | \$ -         | \$ 1,200,000  | Submitted to Lobbyist.  |
| WTP Improvements (i.e., resins and filter media)  |  | TBD        | TBD              | \$ 1,300,000 | \$ -         | \$ 1,300,000  | Submitted to Lobbyist.  |
| Total Active Grants/Appropriations Applied For  |  |            |                  | \$ 8,322,667 | \$ 2,435,600 | \$ 10,758,267 |   |
| Total Active Grants/Appropriations TBD  |  |            |                  | 3,759,944    | 287,500      | 4,047,444     |   |
| Total Active Grants/Appropriations Applied For That Have Been Awarded   |  |            |                  | \$ 4,562,723 | \$ 2,148,100 | \$ 6,710,823  |   |



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